

**Minutes**  
**Meeting of the Board of Directors**  
**Summit Fire & EMS Authority**  
**Tuesday, November 20, 2018 – at Station 1 – 9:00 a.m.**

**Call to Order:**

The regular meeting of the Summit Fire & EMS Authority ("Authority") Board of Directors ("Board") was called to order at 9:05 AM.

**Roll Call:**

Board members present were Jim Cox, David Steele, Lori Miller, Ben Broughton and Jim Lee. Staff members in attendance were Chief Jeff Berino, Chiefs - Bruce Farrell and Gary Curmode, Fire Marshal Kim McDonald, Battalion Chief Shaun Sawyer, CRO Steve Lipsher, HR Manager Matt Scheer, IT Tech Colby Poole, Board Secretary/Finance Director Mary Hartley, and District Legal Counsel Emily Powell.

**Guests:**

Jen Barchers, Lake Dillon Fire Protection District ("LDFPD") Board Member  
Linda St. John, LDFPD Board Member

**Approval of Agenda:**

No changes made to the agenda

**Public Comments:**

LDFPD Board member Jen Barchers inquired about the ability to have one Board meeting instead of two separate Board meetings for LDFPD and the Authority. The Board discussed the possibility of establishing an Advisory Board following any formal consolidation of LDFPD and Copper Mountain Consolidated Metropolitan District (CMCMD), which would allow the members of those Boards not appointed to the consolidated District Board to continue attending, as non-voting participants, the meetings of the consolidated District Board through the date that their term otherwise would have expired.

**Public Hearing – Draft 2019 Budgets:**

Upon motion duly made and seconded, the public hearing on the Authority's 2019 budget was opened. Director Cox reported that, prior to the meeting and public hearing, each Director was notified of the date, time, and place of the meeting and the purpose for which it was called. He further reported that the meeting was a regular meeting of the Authority Board and that a Notice as to the proposed 2019 budget was published in the Summit County Journal on November 9, 2018. Notice of the public hearing also was duly posted. No public comments were received by the Authority prior to the public hearing, and there were no public in attendance who wished to provide comment on the 2019 budget. Upon motion duly made and seconded, the public hearing on the Authority's 2019 budget was closed at 9:08 AM.

**Consent Agenda:**

The following items were presented:  
Minutes of the October 16, 2018 Regular Meeting  
Warrants: October 13, 2018 - November 16, 2018

Financial Report for all funds - October 2018

After discussion and questions,

M/S/P Steele and Broughton to approve the consent agenda as reported.

Vote: All in favor, none opposed.

### **2019 Budget Adoption:**

**Resolution 2018-13 to Adopt the 2019 Budgets.** After review, questions and discussion, M/S/P Broughton and Steele to approve Resolution 2018-13 adopting the 2019 budgets, subject to any nonmaterial modifications required as the result of the Assessor's final certification of values in December.

Vote: All in favor, none opposed.

### **New Business:**

**Approve Resolution 2019-01 establishing the 2019 Board meeting schedule.** After review, questions and discussion,

M/S/P Broughton and Miller to approve Resolution 2019-01 establishing the 2019 Board meeting schedule.

Vote: All in favor, none opposed.

### **Continued Business Items:**

#### **Update on new Administration Building:**

Chiefs Berino and Curmode updated the Board on the shared administration building with Summit County Government. The recent snow storm put construction about 20 days behind schedule. The steel work is coming along and representatives continue to meet weekly. Chief Berino reported signing two change orders, one for bollards and sidewalks for \$30,000 and the second one to remove and replace the "bad dirt" with "good dirt" of approximately \$96,000. One additional outstanding request is from the County engineers to build a fence around the solar panels.

#### **Discussion on EMS Study**

Chief Berino reported meeting with Sarah Vaine, Assistant County Manager to follow up on the last meeting of the County Commissioners with the Authority and Red White and Blue Fire Protection District Boards of Directors on October 31, 2018. Ms. Vaine assured Chief Berino that the County would step back from management of the ambulance service if it were to be assumed by the Authority. Next steps include a review of the Summit County Ambulance (SCAS) financial information with Finance Manager Hartley and County Finance Director Marty Ferris. Chief Berino reported that changes to the current business model will need to be made. The Authority cannot absorb the \$1 million shortfall that SCAS experiences currently. Chief Berino clarified that the current Authority IGA with SCAS is effective through April 2019.

### **Staff Reports:**

**Attorney:** Attorney Powell reviewed the written attorneys' report with the Board.

**Summit Fire Authority:** In addition to the written report, Director Miller reported receiving a new updated 2019 proposed budget last week. The 2019 budget carryover has increased more than

previously reported. The assessments are down approximately 12.6%. There is an earmarked Training Chief position within the budget.

Wildfire Council: In addition to the September 20, 2018 minutes in the Board packet, Director Cox reported meeting in early November to review the chipping program and 1A Summit County money earmarked for the Council.

Accreditation: Chief Berino thanked everyone for their participation in the Accreditation visit. Capt Schenking did the “heavy lifting” but the peer team was impressed with the Authority.

Finance: Nothing in addition to the written report.

Human Resources: In addition to the written report, HR Manager Scheer reported working on open enrollment for the 2019 health, dental, vision and life insurance benefits.

CRO: In addition to the written report, CRO Lipsher shared spending a great deal of time in the schools and sent a special thank you to Inspector Farquhar.

Community Risk Division: Nothing in addition to the written report.

Admin Support Services: Nothing in addition to the written report.

Operations: In addition to the written report, DC Farrell shared receiving recognition by the Elks Lodge and Summit High School. The 2018 incidents will end around 3,000 as in previous years. Due to LDFPD's and CMCMD's success in passing their de-Gallagherizing ballot issues, operations will now be looking to hire a new firefighter to complete C shift as well as promoting a Lieutenant to Captain.

Chief: In addition to the written report, Chief Berino reported that B Shift received awards from the Sheriff for a save the Authority had by the landfill road.

**Board Comments:**

Director Steele reported that Copper Mountain Resort named Dustin Lyman as the new president and general manager.

Director Broughton thanked Tyson Houston for his assistance in the Salute to Service at the Summit High School football game.

M/S/P Steele and Miller to cancel the Authority's regular December Board meeting.  
Vote: All in favor, none opposed.

**Executive Session:**

M/S/P Cox and Steele to go into Executive Session to discuss personnel matters under C.R.S. Section 24-6-402(4)(f) at 10:39 AM.

Vote: All in favor, none opposed.

The Board members and Chief Berino participated in the Executive Session.

The Executive Session ended at 11:48 AM

M/S/P Lee and Steele to approve Chief Berino's 2018 performance evaluation and to provide a 6% salary increase for Chief Berino, effective January 1, 2019, which includes the 3.5% COLA and recognition of his 35 years of service.

Vote: All in favor, none opposed.


**Adjournment:**

M/S/P Steele and Miller to adjourn the meeting at 11:51 AM.

Vote: All in favor, none opposed.

  
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Mary Hartley, Board Secretary

Approved this 15<sup>th</sup> day of January 2019

  
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Jim Cox, President