

Minutes
Summit Fire & EMS Fire Protection District
Regular Board Meeting
Tuesday September 21, 2021
0035 County Shops Road, Frisco, CO
with TeleCon Attendance Option Available

Call to Order:

The Regular meeting of the Summit Fire & EMS Fire Protection District ("District") Board of Directors ("Board") was called to order at 9:00 AM.

Roll Call:

Board Members present were Lori Miller, Jen Barchers, Ben Broughton, Jim Lee, and Linda St. John. Staff members in attendance were Chief Travis Davis, Deputy Chiefs John Wilkerson and Brian Schenking, Division Chiefs James Woodworth, Kim McDonald, and John Hall, Battalion Chiefs Kelly Wagner and Ryan Cole, EMS Coordinator Jill Ridenhour, Human Resources Manager Matt Scheer, Accounting Supervisor Jessica Fuller, Payroll and A/P Specialist Erin Mumma, Board Secretary/Finance Manager Mary Hartley, Legal Counsel Emily Powell, and staff including Nick Pollard, Chiyo Crooks, Mark Piller, Eric Paradis, Jacob Love, Talon Edwards, Aaron Ferdig, Jenna Watson, Mark Nielsen, Ross Orton, Paul Lawrence and Greg Isaacson.

Guests:

Bryan Webinger, District Manager of Copper Mountain Consolidated Metropolitan District
Chris Romano, Union President
Josie Reed, Ireland Stapleton Attorney
Joe Ben Slivka
Rebecca Paradis
Jacob Love's family

Approval of Agenda:

M/S/P Broughton and Miller to approve the agenda with the following amendments: (a) change item 7B to consideration of approval by Motion rather than Resolution; and (b) remove consideration of the Triad Resource Group and Target Solutions Learning Assignment and Assumption Agreements.

Vote: All in favor, none opposed.

Public Comments:

None

Consent Agenda:

The following items were presented:

Minutes for Board Meetings: August 17, 2021 Regular meeting

Warrants: August 14, 2021 – September 17, 2021

Financial Report for all funds - August 2021

After discussion and questions,

M/S/P Lee and St. John to approve the Consent Agenda as presented.

Vote: All in favor, none opposed.

New Business:

Employee Introduction, Oath and Badge Pinning:

HR Manager Scheer gave the oath of office and pinned the following promotions and newly commissioned employees: Firefighter Paramedics Eric Paradis, Jacob Love, and Talon Edwards.

Election of Board Officers:

With Jim Cox's resignation from the Board and the appointment of Ben Broughton to take his seat, the Board considered appointment of new District Officers. After discussion and questions,

M/S/P Lee and St. John to appoint Lori Miller as President, Jen Barchers as Vice-President and Ben Broughton as Treasurer.

Vote: All in favor, none opposed.

Draft 2022 General Fund Budget:

Chief Davis and Finance Manager Hartley presented the first draft of the 2022 general fund budget to the Board.

Continued Business:

Draft 2 Capital Budget Discussion:

Chief Davis and Finance Manager Hartley presented the second draft of the 2022 Capital Budget to the Board.

Consider Approval of Strategic Plan 2022-2026:

DC Schenking presented the final 2022-2026 Strategic Plan to the Board. DC Schenking thanked both the 15 internal stakeholders and the 15 external stakeholders that assisted in this project. After discussion and questions,

M/S/P Miller and St. John to approve adoption of the 2022-2026 Strategic Plan as presented.

Vote: All in favor, none opposed.

Discuss Mill Levy Ballot Issue 6A for November Election-

Chief Davis reported meeting with the Silverthorne Town Council last week. The Town Council asked what the District's next steps will be if the mill levy election doesn't pass in November. Chief Davis discussed possible options to try and sustain revenue by agreement with Copper Mountain Consolidated Metropolitan District or Summit County Government; however, neither option is currently on the table.

Chief Davis shared that DC Schenking was requested by the Ruby Ranch HOA to attend an HOA meeting and answer homeowners' questions about the mill levy election.

Finance Manager Hartley circulated the TABOR Notice that Attorney Powell helped draft which includes the PRO and the CON statements that were submitted by eligible electors.

Authority Dissolution Update:

Attorney Powell updated the Board on the status of the project to assign the Summit Fire & EMS Authority ("Authority") contracts to the District.

Consider Approval of Omnibus Assignment and Assumption Agreement with Summit Fire & EMS Authority.

Consider Approval of Assignment and Assumption Agreements with Summit Fire & EMS Authority and:

- Locality Media/First Due Size Up
- Allied Security Group
- Town of Dillon
- Red White & Blue FPD and SFA (Fleet Services)
- Red White & Blue FPD and SFA (Administrative Support and Facility Maintenance)
- Kremmling Fire Protection District

M/S/P Broughton and Lee to approve the Omnibus Assignment and Assumption Agreement with Summit Fire & EMS Authority and the Assignment and Assumption Agreements listed above with Summit Fire & EMS Authority, all as presented.

Vote: All in favor, none opposed.

Staff Reports:

Attorney: In addition to the written report, Attorney Powell reported on recent legislation regarding balance billing/surprise billing for medical services in the State of Colorado. The legislation included an exemption for ambulatory services provided by a fire entity. A template letter was prepared that staff can use to send to patients who are confused at receiving a District ambulance services bill.

Attorney Powell also reported on the completion of the Grady/Winch property inclusion as well as the 2021 Legislative Update provided by her office.

High Country Training Center: Division Chief Hall discussed the concrete pad and drain issues at the training center.

Wildland All Matters: Director Lee reported attending his first Wildland Council Meeting. BC Cole presented the case for the need for a wildland coordinator in the District. Lastly, the chipping program will continue next year.

Finance: In addition to the written report, Finance Manager Hartley reported including a summary of the wildland deployments billing in the Finance report.

Finance Manager Hartley also shared that Audit Director Tyra Litzau has resigned from Audit firm BDO (formerly ACM). The District and the Authority used ACM/BDO as their audit firm for the last five years; however, with Ms. Litzau's departure, an RFP for audit services will be finalized and sent out for the 2021 audit services soon. This is also being done to comply with the District's finance policy related to auditing services.

Human Resources: In addition to the written report, HR Manager Scheer reported receiving notice of two additional employees' resignations.

Community Risk Officer: Nothing in addition to the written report.

Community Risk Division: In addition to the written report, DC McDonald reported receiving new site plans for the Town of Silverthorne's 4th Street Crossing, as well as multi-family units going in from the US Forest building down the road.

Admin Support Services: Nothing in addition to the written report.

OPS/EMS Services: Nothing in addition to the written report.

Chief: In addition to the written report, Chief Davis reported on an upcoming meeting with the CEO of St. Anthony Hospital next week as well as the impact fee informational meeting with the Towns and Summit County representatives.

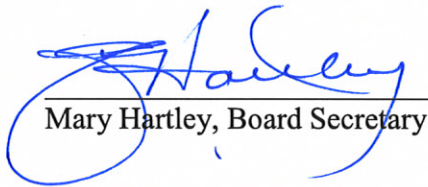
Board Comments

Broughton shared that he will not be at the next month's Board meeting due to a river rafting trip.

Adjournment:

M/S/P Lee and St. John to adjourn the meeting at 11:38 AM.

Vote: All in favor, none opposed.



Mary Hartley, Board Secretary

Approved this 19th day of October 2021.



Lori A. Miller, Board President